

# AYR SEAFORTH ATHLETIC CLUB

## MEMBERSHIP APPLICATION GUIDANCE NOTES

### 1. MEMBERSHIP CATEGORIES

Membership Category	Description	Annual Subscription Fee
Senior	20 years old or over,	£32
Junior	U13, U15, U17,	£22
Juvenile	U11	£15
Student and Unemployed	In full time education	£22
Family	A minimum of 1 adult or more and children	£52
Supporting Member	Non competing Supporter/Sponsor	£15

### 2. NEW MEMBERS

A subscription fee is payable on joining the club and on the 1st October each year thereafter. The following rates apply dependant on the date of joining

Date of Joining	Subscription Fee Payable
Between 1st October –31st March (inclusive)	Full annual Subscription for appropriate category
Between 1st April —30th June (inclusive)	50% of Annual Subscription for appropriate category
Between 1st July—31st August (inclusive)	Full annual Subscription. The subscription period is extended to cover the period until 31st August the following year.

### 3. MEMBERSHIP RENEWAL

The annual subscription fees are payable on the 1st October each year. Due notice of renewal will be posted on the Club web site and Club Notice Board and it is each members responsibility to renew their membership timeously. Those who have not done so by **31st November** each year will receive a reminder notice by E-mail or post.

Members whose subscription fees are still outstanding on **31st December** will receive a further reminder and may have their membership suspended. Consequently they may not be eligible for selection to any of the clubs teams or to enter under the name of Ayr Seaforth Athletic Club, any individual championship event run by Scottish Athletics Ltd (SAL) or United Kingdom Athletics (UKA).

A late payment levy of £5.00, will apply where the membership renewal subscription is not received by 31st December. Please note that annual membership renewal will not be automatic and is subject to the approval of the management committee. Ayr Seaforth Athletic Club is an active competing club. We expect athletes to compete in competitions appropriate to their events and abilities and when selected to represent the club in any team event. Failure to do so may impact on your membership renewal application.

### 4. AGE GROUPS FOR SEASON 2012

SENIOR (except as under)	
Under 20	(Born between 1st January 1993 and 31st August 1995)
Under 17	(Born between 1st September 1995 and 31st August 1997)
Under 15	Born between 1st September 1997 and 31st august 1999)
Under 13	(Born between 1st September 1999 and 31st August 2001)
Under 11	(Born after 31stAugust 2001 )

### 5. 1ST / 2ND CLAIM

Membership application forms are available as a download from the club website at <http://www.ayrseaforth.co.uk>

If you are new to athletics, or currently not a member of another athletic club, your membership status with Ayr Seaforth Athletic Club will be recognised as “1st Claim”. If you are already a member of another athletic club you can still join Ayr Seaforth Athletic Club as a “2nd Claim” athlete. Your 1st or 2nd claim status is very important as it determines what competitions you are eligible to individually enter and what club your can represent in league matches. It is therefore extremely important that you discuss this issue with coaching / management staff in both your old and new club before submitting your application.

## 6. APPLICATION FORM

It is important that you complete ALL SECTIONS of the two-page application form whether you are joining as a new member or a renewing current member. This the most effective way of ensuring that all information held about you is accurate and up to date and that the club is complying with its legal obligations.

## 7. SAL AFFILIATION FEE

The club is affiliated to Scottish Athletics and is required to pay an annual affiliation fee for each competing athlete. This is included in your annual subscription fee. This share of the affiliation fee is **NOT** your membership to Scottish Athletics. Athletes must register separately with Scottish Athletics. and pay the appropriate individual registration fee if they wish to compete in any event organised under the auspices of Scottish Athletics. You can download a membership application from the Scottish Athletics web site. Any queries regarding membership should be made to Scottish Athletics Tel. No. 0131-476-7321.

## 8. COMMUNICATION

The main forms of communication within the club are by means of E-Mail and the club website. This is primarily because it more efficient and more cost effective.

**E-Mail:** In order to facilitate E-Mail it is important that you include your personal E-Mail address in the membership application form Section E-Mail /. However, we also recommend, particularly in the case of Junior and Juvenile members, that you include a family or adult E-Mail address in section E-Mail /2. All communication will be copied to both E-Mail addresses.

**Web Site: [www.ayrseaforth.co.uk](http://www.ayrseaforth.co.uk)** The club web site is an excellent means of finding out what is happening in and around the club. It should be checked regularly if you want to keep up to date with past and future events. There is no excuse for not knowing what is going on.

## 9. CODE OF CONDUCT

Ayr Seaforth operates a Code of Conduct which is applicable to all Club Members. You are required to complete the appropriate form ie. Athletes Code of Conduct" (for all members aged 18 years or over) or a Parent / Carer Code of Conduct" (for all members under 18 years of age). All Parents require to sign a Parental Responsibilities Form. You should sign and date copies and return both forms to one of the club officials / coaches or Membership Secretary. These forms are available as downloads from the club website [www.ayrseaforth.co.uk](http://www.ayrseaforth.co.uk). If you do not have access to a computer simply contact the Membership Secretary who will post one out to you.

## 10. CHANGE OF CIRCUMSTANCES

If, during the season there are changes to your personal circumstances, in particular your contact details, please notify the Membership Secretary, otherwise it will prove difficult to keep you updated.

## 11. TERMINATING MEMBERSHIP

Once you become a member of the club your membership will remain in place until you resign by letter or E-Mail to the Membership Secretary and this is accepted by the Executive Committee.

## 12. VOLUNTEERS/HELPERS/PARENTS

Ayr Seaforth Athletic Club is run by volunteers and as part of your or your child's membership, you may be asked and expected to assist those volunteers in some capacity throughout the season. All parents undertake when signing the Parental Responsibilities Form to volunteer at least 6 hours of help to the club. The kinds of duties are likely to include stewarding at Road or Cross Country Races. Parents / guardians of Junior & Juvenile members may be asked to assist with tasks such as assisting team managers at League meetings, assisting coaches on training nights, stewarding at Road or Cross Country Races or other small administration tasks. Please remember the club is are trying to provide the best possible training and competition environment for you and your child to achieve the best they can and enjoy the sport.

## 13. PAYMENT

Currently subscriptions can only be paid for by cash or cheque It is not recommended that you send cash through the post. If you wish to pay by cash please hand it and the membership application form to your coach who will arrange for it to be handed to the Membership Secretary.

If paying by cheque this should be made payable to Ayr Seaforth Athletic Club and forwarded by post to the Membership Secretary. An application will initially be acknowledge by E-Mail if one is provided. Thereafter a confirmation E-Mail / letter will be forwarded with a membership card once the application has been approved.