

## Minutes of Meeting Held on Wednesday 10th February 2016

### PRESENT

Kenny McAlpine (Chair); Alison Leckie, Jan Burnside; Gillian Bruce; Laurence Baker; Angus Oakley; Sandy Paisley ; Conor Rennie; Caron Shanks; Tracy Martin; Alan Sprang; Alasdair Meldrum; Ricky Taylor; Paul Gillon; Julie Frew;

### APOLOGIES

Tom McCulloch;

It was also noted that the Committee had received a letter of resignation (with respect to his Committee role) from Tom. The Committee thanked Tom for his many years of service to the Committee and his tremendous support in helping to run the club.

### NO APOLOGIES

None

### MINUTES OF MEETING HELD ON 9<sup>th</sup> December 2015

Minutes of last meeting proposed by Kenny and seconded by Julie; Accepted by the Committee.

### MATTERS ARISING

- None

### PROMOTIONAL VIDEO

New club promotional video was viewed by the Committee.

**Action (Gillian & Gus):** arrange for viewing at Club and then posting/embedding on Web.

### SECRETARY'S REPORT

The secretary's report was presented to those present.

#### Dam Park Stadium

I have been advised that talks are ongoing regarding SAC having the track cleaned. This is now about 3yrs overdue and will make a vast difference to the tracks ability to allow the passage of water through it.

I am also aware that the subject of drainage being put in along the side of the home straight has been spoken of again but I am not aware of any progress on this matter either.

#### Club Clothing

The order was placed with Kukri for the new coaches jackets shortly before Christmas and the original delivery date for these was Monday 8<sup>th</sup> February, this was unfortunately put back owing to the Chines New Year and the new delivery by date is 25 March. Caron Shanks is designing jackets to be considered for both junior and senior athletes. We are also looking in to using Kukri to supply t-shirts, polo shirts and hoodies for the club.

#### AYRSHIRE HARRIERS

The EGM of the Ayrshire Harriers took place last month and at that meeting it was agreed that Dave Campbell would take on the duties of organising the Round Cumbrae RR, Laurence Baker would take on organisation of both the Ayrshire XC Relays and

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Ayrshire XC Championships and the organisation of the Open Meetings along with the Ayrshire T & F Championships would be undertaken between Seaforth / Kilmarnock Harriers / North Ayrshire AC. I have still to arrange a meeting between the 3 clubs to discuss the format to be used for the Open Meetings.

### YDL

I have agreed with UKYDL to take delivery of the numbers for Scottish Division 1 and these will be delivered during the week commencing 4<sup>th</sup> April for distribution at the first meeting.

A situation arose recently regarding the affiliation fees for the YDL. This was due to the fact that English clubs pay a fee of £200 and Scottish clubs only pay £150, it was pointed out that those English clubs have a 4 match league and Scottish clubs only have a 3 match league with a few having a 4<sup>th</sup> match by way of the final. Leslie Roy was seeking an agreement that the Scottish fee remains at £150 unless it is a team who makes the final in which case another fee of £50 would be due.

### CLUB TECHNOLOGY

James Beswick whose daughters have recently joined the club has agreed to develop an app which will be used to record attendance on club nights. This will be used on iPads instead of the current paper recording format, it is intended to use 2 iPads (1 for male and 1 for female) which would be uploaded to populate the programme with full attendance details. This information will be searchable to ascertain information such as average attendance on Tuesdays or Thursdays, attendance for a particular member, etc. James has access to refurbished iPads at very cheap prices and is now seeking to purchase what is available for the clubs use.

He has developed a programme which will highlight any pb's obtained by members in competition. This is done using the information uploaded to Power of 10 and it is intended that anyone of the u17 or younger age groups receives a certificate when a pb is obtained. This will be available for use very shortly.

He also has a programme he developed which was used at Kilmarnock for their Club Championships, he has said he will let me see this and if it is of any use to us we will have it to use.

### KENNY CAMPBELL

I received a letter of thanks from Kenny Campbell for the gift he received and have been asked to pass on his gratitude to all at the club.

- *End of report.*

Proposed for acceptance by Kenny seconded by Tracy; Accepted by the Committee.

**Action (Gus):** to purchase to refurbished Ipads to support attendance recording and analysis.

### TREASURERS REPORT

The Treasurer's report was presented and discussed between those present.

*(Please contact Secretary for detailed report)*

The committee discussed and agreed the road race section's bus travel and the use of chip timing for road race were appropriate uses of the ring fenced amounts.

Proposed for acceptance by Jan seconded by Kenny; Accepted by the Committee.

### MEMBERSHIP SECRETARY'S REPORT

The Membership Secretary's report was presented to those present.

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## APPLICATIONS FOR AND DELETIONS FROM CLUB MEMBERSHIP SINCE 01-12-15

Age group	Name and Address	Date of Birth	Telephone
Under 11 Boys	Scott McGuinness Ti Wilson Dylan Nutt Rhys Findlay		
Under 13 Boys	Ethan White (rejoined)		
Under 17 Men	Callum Laurie		
Junior Men	William Conor Raisbeck		
Senior Men	Roberts Jamie Alexander Park		
Under 11 Girls	Jenna Beswick Eve Beswick Iona Jamieson Reece Devine – info required		
Under 13 Girls	Logan Ness		
Under 15 Girls	Eve Downie		

### SUMMARY OF MEMBERSHIP AT 31-01-16

Total at 01-12-15	Add new applications	Deduct Resignations and deletions	Revised Total at 31-01-16
337	15	67	285

+ Paid Supporting Members      18  
=    303

### Deletions from 01-12-15 to 31<sup>st</sup> January 2016

#### Under 11 Boys

Campbell Harry, Robbie Gray

#### Under 13 Boys

Misha Hildebrandt, Kris Milhulka, Rhys Ritchie, Harris Seaton, Duncan Singh, Maxwell Wilson

#### Under 15 Boys

Kerr Brown, Aidan Hinde, Kori Howard, Callum Morrison, Craig Neill, Lucas Short,

#### Under 17 Men

Ewan Cambell, Carrick Hall, William Novak, Robbie Swift

#### Junior Men

Matthew Brawley, Conor Raisbeck

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## Senior Men

Matthew Cameron, David Carter, Michael Craig, Timothy Downie, Barry Duddy, James Gaffney, David Hughes, Martin McCrorie, Andrew McElwee, Niall McHugh, Stuart Munro

## Under 11 Girls

Gabriella McLean

## Under 13 Girls

Aimee Campbell, Laura Dobbie, Katie Gray, Erin Grier, Zoe Hill, Olivia Mackay, Millie Telford

## Under 15 Girls

Carla Blockley, Kelsie Bradley, Hannah Buchanan, Ellie Campbell, Katie Kidd, Isla Kirk, Kimberley McGill, Helen Miller, Isabella Singh, Samantha Steele, Grace Welsh,

## Under 17 Women

Rhea Campbell, Meghan McDowall

## Junior Woman

Hannah Birrell, Rachel Brown, Chloe Gillon, Lucy Hood, Alison Leckie, Megan Short, Lisa Rennie, Victoria Smith

## Senior Women

Aimi Barker, Rachael Bastock, Rachel Hunter, Hazel Jamieson, Aileen Rennie, Debbie Telford, Denise Ward

The following athletes are paying their training fees by standing order but have not increased the amount to cover their membership or paid it separately. They are still on the membership list at present, as they have been sent reminders. I will check with Jan if they have made the changes when their next standing orders are paid.



Proposed for acceptance by Kenny seconded by Tracy; Accepted by the Committee.

## CROSS COUNTRY SECRETARY'S REPORT

### **CROSS COUNTRY SECRETARIES REPORT FEBRUARY 2016**

We had a very successful day at the West District Championships in Bellahouston Park, where the girls u/13s claimed 3rd place and Emma Frew, Morven Hubbard, Rosie Davidson, Kirstin Oakley, Rhys Sim and Fraser Stirling all qualified to represent the West District Team at the Inter District Championships. The best performance there came from Emma Frew who finished her race in 2nd place.

The best result at East Kilbride Open Race were the boys u/13s, 1st Alex Crooks, girls u/17s, 1st Mia Cullis, girls u/13s, 3rd Morven Hubbard and 4th Rosie Davidson. Girls u/15s had Caitlin Chilton in 4th and the boys u/11, Fergus Muir also in 4th place.

Tom McCulloch

Cross Country Secretary

7/2/16

Proposed for acceptance by Julie seconded by Kenny; Accepted by the Committee.

## ROAD RACE SECRETARY'S REPORT

The Road Race report was presented to those present.

## Road report January 2016

### Turkey Trot 26<sup>th</sup> December

#### **5K**

Rhys Sim 1<sup>st</sup> Overall

#### **10k**

Kirstin Oakley 3<sup>rd</sup> female overall and 1<sup>st</sup> u18

Beth Macrae 2<sup>nd</sup> U18 female

Toni McIntosh 1<sup>st</sup> o/35 female

Laura Wallace 2<sup>nd</sup> o/35 female

Gael Riddle 3<sup>rd</sup> o/35 female

Kenny Neill 6<sup>th</sup> Male

Peter Laing 3<sup>rd</sup> o/50 male

### Vets road relay Strathclyde park

2 men's teams finished 19<sup>th</sup> & 31<sup>st</sup>

### Land O' Burns 10K road race 25<sup>th</sup> May

Same details as 2015

Venue will be the Old racecourse playing fields for registration and finish.

Start will be on the seafront

Chip timing booked

*(end of report)*

Proposed for acceptance by Gus seconded by Ricky; Accepted by the Committee.

## **WELFARE OFFICER'S REPORT**

### **CHILD WELFARE REPORT**

On Thursday 4th February I received an email from Scottish Athletics stating that a cover document must now be sent along with any PVG form that has been submitted to the scheme. After speaking to Gus and Alan about this and was suggested that we should ask for clarification about this new format. I have included the document for the committee to look over and will hopefully have an update on Wednesday for you.

Paul Gillon

*(end of report)*

Proposed for acceptance by Conor seconded by Laurence; Accepted by the Committee.

## **MARKETING**

### **MARKETING REPORT - FEBRUARY 2016**

#### **CLUB LOGO**

Following consultation with the Committee, the modern 'paintstrokes' design, below left, was the overwhelming favourite to be adopted as our new logo. Some concerns were raised regarding its suitability for reproducing on club clothing. This will be carefully looked into/tested beforehand, however as a precaution, a slightly simplified version (below right) will be used if necessary on clothing.

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### SPONSORSHIP

Current and planned sponsorships for 2016:

Sponsorship	Duration	Status
Coaches Clothing	3 years (2016 - 2019)	Secured/Pending with Albion Environmental
Club Promotional Videos	3 years (Feb 2016 - 2019)	Live with A Joy of Health
Land O'Burns 10k 2016	4 months (Feb - May 2016)	Proposal currently with UNISON
Club Champs/Awards Night 2016	4 months (Aug - Nov 2016)	Open
Club Marquee	3 years (April 2016 - 2019)	Open
New Club Website (sponsor slots)	1 year	Opening Feb 2016
Cross Country Event 2016		tbc

### AWARDS PRESENTATION NIGHT

Possible venues for this year's Award Night have been considered. Choice is limited as only a few venues in the Ayr/Prestwick area offer a function suite which can seat approx 150 people.

Options included:

- Carlton Hotel, Prestwick - unavailable for 2016, but provisionally booked for 2017
- Ayr Racecourse - ruled out due to cost (£25 per head)
- The Parkstone Hotel, Prestwick - visited, but ruled out for various reasons
- Brig o'Doon House Hotel - now booked for Friday 11<sup>th</sup> November 2016.

The Brig o'Doon appears to be ideal: spacious, well-shaped room which can take up to 180 people; stage for presentations/DJ; space for eg screens showing videos/pics; quality food/excellent service. They have offered us a discounted rate of £19.95 per person. It is proposed to subsidise ticket costs by £5 per head via sponsorship revenue.

### CLUB VIDEO

Our two videos will be complete and ready for previewing to the Committee on 10<sup>th</sup> February.

This follows five months of filming, including:

- Scottish National Age Group Championships at Grangemouth (U13/17) (Aug 2015)
- Training nights at Dam Park (Aug/Sept 2015)
- Club Championships at Dam Park (Sept 2015)
- Ayrshire Cross Country Relays at Kilmarnock (Oct 2015)
- Awards Presentation Night at Savoy Park Hotel (Nov 2015)
- SAIL at the Emirates Arena (Jan 2016)

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The 'official' video is just over 3 minutes long and includes interviews with Club Members, Coaches and Committee. This will be put on our website.

A social media 'showreel' lasts 1 minute and features a selection of clips to music. We will be encouraging all members to circulate this on Twitter/Facebook.

Following approval by the Committee on 10<sup>th</sup> Feb, it is proposed to have a launch night at the Club (date tbc) for parents/athletes to view the films, with screenings running approx every 10 mins. *(end of report)*

Proposed for acceptance by Sandy seconded by Kenny; Accepted by the Committee.

### CLOTHING DESIGNS

Caron updated the Committee on the order and delivery timescales.

### COACHING CO-ORDINATORS REPORT

#### **COACHING REPORT 10<sup>th</sup> January 2016**

##### **Coach Membership**

It is proposed that all coaches require to become members of the club but will not require to pay a fee

##### **Training Costs**

See the attached document for discussion purposes.

*(attachment on Costs)*

Ayr Seaforth Athletic Club fully recognises the need to develop its Coaches to enable Athletes to develop accordingly. As such the following rules apply to Coaching Qualifications:

1. Ayr Seaforth Athletic Club requires all Coaches to complete the UK athletics Level 1 Coaching Qualification within 12 months of joining the Club for which full payment of costs will be met by the Club prior to completion of the Course. A six month voluntary return of service to the Club by the Coach will be required. Should the Coach leave his or her position within the Club prior to fulfilling the six months return of voluntary service they will be required to make a part repayment depending on length of service in the position held.  
  
For example leaving at the three month point after the qualification is gained then 50% of Course costs must be repaid to the Club.
2. Any Coach wishing to do UK athletics Level 2 Qualification will also have full payment of the costs of the Course met by the club prior to completion of the Course. Once again a 6 month return of voluntary service to the Club will be required by the Coach and part repayment will be required should the Coach leave within the 6 months.
3. The Club will also support full payment of Coaches wishing to undertake UK Athletics Level 3. Once again full payment of Course costs can be claimed prior to the Course. A 12 month return of voluntary service will be required on completion of the UK Athletics Level 3 Award.
4. Coaches not completing any course without a valid reason (as to which the Committee of Ayr Seaforth acting reasonably will be the sole judge) will require to repay all Course costs within 3 months.

*(end of report)*

Proposed for acceptance by Kenny seconded by Sandy; Accepted by the Committee.

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It was noted that an EGM process may be required to adopt the proposal.

### CLUB TOGETHER



**Club Together Officer:** Progress Report  
**Club:** AYR SEAFORTH **Date:** January 2016

Key Area KPI	Progress to date	Next Steps
VOLUNTEER RECRUITMENT	Continuing to distribute volunteer forms to parents of new members.  Parents meeting held for new intake of athletes. 9 parents attended.  New parent volunteer helping with registration for 6-7pm group.	
COACH RECRUITMENT/D EVELOPMENT	2 new coach helpers recruited.  Organising Inclusive Athletics workshop for Feb 2016.	Looking for courses for coaches and coach helpers to progress early 2016.
RECRUITMENT OF OFFICIALS		Encourage officials/helpers to attend upcoming Level 2 courses
ATHLETE RECRUITMENT/D EVELOPMENT	Continuing to recruit athletes for 6-7pm sessions. Another 12 athletes started in January Increase in enquiries about joining club. Waiting list now at 35 with more emails being received every week. Continuing to signpost those on the waiting list to Learn 2 Athletics sessions.	
DEVELOP SCHOOL/CLUB LINKS		Meeting with Competitive School Sport Officer to discuss organisation of primary schools cross country.  Meeting with Sports Development to discuss Easter Athletics programme.
FUNDING/FUNDRAISING		Plans for a fundraising meeting in February.
OTHER	ACE racerunners to join Ayr Seaforth subject to approval of committee at next meeting on 10 <sup>th</sup> Feb.	Development of a disability section with opportunities for all aspects of track and field.

*(end of report)*

Tracy discussed the report and talked thru progress on ACE running group's amalgamation with Ayr Seaforth. The committee confirmed Tracy should continue with the work to bring ACE into Ayr Seaforth and her report was accepted by the Committee. It was noted there would be a need for an agreement over equipment with regard ACE.

### AOCB

#### **Role Profiles**

It was noted by Kenny that all role profiles now have to be signed. Post holders can still have them changed if required.

#### **Club Development Plan**



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Kenny provided a draft and talked thru the club development plan. Could he please have any feedback by 24<sup>th</sup> February.

**Action (All):** to review club development plan and reply to Kenny by 24<sup>th</sup> Feb.

The survey of Ayr Seaforth members was also tabled by Kenny and discussed by the Committee.

### **Services of Mr D Harrower**

The Committee agreed it has a duty to foster positive, collaborative coaching and training environments. The Committee had previously discussed a number of issues in relation to Mr Harrower. After discussion the view of the Committee is that Mr Harrower has no belief or faith in the coaching governance structure of the club presided over by the Committee.

As the club intends to restructure several coaching groups the Committee agreed that Ayr Seaforth has good existing provision for the coaching of middle distance athletes (400m in particular) which enabled the Committee to agree that Mr Harrower's services were no longer required at the club. This was agreed by all committee members except one who abstained.

The club thank Mr Harrower for his service and wish him well for the future.

### **Updates from Secretary**

- The club health checker meeting was cancelled. There are links to an online version – contact Gus for the link.
- Club Championships:
  - Sponsors being sought
  - Championships booked in for 11<sup>th</sup> September
- Football dug outs at Dam Park to be removed at some point in the future
- Website: looking to create a 'members areas' on the website to access minutes of meetings and other club documents.

### **Updates from Conor**

- Conor updated the group on Trial nights. Aiming to be every month to 6wks apart.
- Looking to put together a checklist for the organisation of the Awards night

### **Club Statistician**

Ricky noted that Reese Sim achieved a new club record for the 3000m indoor race. Well done Reese.

### **Indoor Relays**

Jan noted that the Indoor Relay Finals were scheduled for the 20<sup>th</sup> March.

### **Inclusive Workshop**

Tracy noted that a 'Inclusive Workshop' was being arranged and those interested in attending should get in touch.

**The meeting closed. Date of next meeting – mid April at 7pm, offices of Albion Environmental 27<sup>th</sup> April.**