



## MEMBERSHIP APPLICATION FORM

NAME.....

ADDRESS.....

.....

POST CODE..... DATE OF BIRTH.....

TELEPHONE NUMBER.....

EMAIL ADDRESS (IF U18 USE PARENT/GUARDIANS ADDRESS)

.....

SCOTTISH ATHLETICS NUMBER (required).....

### **EMERGENCY CONTACT DETAILS**

NAME	RELATIONSHIP TO ATHLETE	CONTACT NUMBER

<b>What gender are you?</b>	
<input type="checkbox"/> Male	<input type="checkbox"/> Other write below
<input type="checkbox"/> Female	<input type="checkbox"/> Prefer not to answer

<b>What is your sexual orientation?</b>	
<input type="checkbox"/> Bisexual	<input type="checkbox"/> Lesbian/Gay Woman
<input type="checkbox"/> Gay Man	<input type="checkbox"/> Do Not Wish To Answer
<input type="checkbox"/> Heterosexual/Straight	<input type="checkbox"/> Other write below

<b>How would you describe your faith/belief/religion</b>	
<input type="checkbox"/> No Religion	<input type="checkbox"/> Jewish
<input type="checkbox"/> Christian (including Protestant, Catholic, C of E and all other Christian Denominations)	<input type="checkbox"/> Muslim
<input type="checkbox"/> Buddhist	<input type="checkbox"/> Sikh
<input type="checkbox"/> Hindu	<input type="checkbox"/> Do Not Wish To Answer
	<input type="checkbox"/> Other write below

<b>How Would You Describe Your Ethnic Origin?</b>	
Choose One From Sections A to F, Then Tick One Box To Best Describe Your Ethnic Group or Background	
<b>A White</b>	<b>B Mixed/Multiple Ethnic Groups</b>
<input type="checkbox"/> English/Welsh/Scottish/Northern Irish/British	<input type="checkbox"/> White & Black Caribbean
<input type="checkbox"/> Irish	<input type="checkbox"/> White & Black African
<input type="checkbox"/> Gypsy or Irish Traveller	<input type="checkbox"/> White & Asian
<input type="checkbox"/> Any Other White Background write below	<input type="checkbox"/> Any Other Mixed/Multiple Ethnic Background write below
<b>C Asian/Asian British</b>	<b>D Black/African/Caribbean/Black British</b>
<input type="checkbox"/> Indian	<input type="checkbox"/> African
<input type="checkbox"/> Pakistani	<input type="checkbox"/> Caribbean
<input type="checkbox"/> Bangladeshi	<input type="checkbox"/> Any Other Black/African/Caribbean Background write below
<input type="checkbox"/> Chinese	
<input type="checkbox"/> Any Other Asian Background write below	
<b>E Other Ethnic Group</b>	<b>F Undisclosed</b>
<input type="checkbox"/> Arab	<input type="checkbox"/> Do Not Wish To Answer
<input type="checkbox"/> Any Other Ethnic Group write below	

The Equality Act 2010 defines a disabled person as someone with ‘a physical or mental impairment which has a substantial and long-term negative effect on his ability to do normal daily activities’.

<b>Do you consider yourself to have a disability according to the terms given in the Equality Act 2010</b>	
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Prefer Not To Answer
<b>If Yes, please select the type of impairment which applies to you (you may select more than one)</b>	
<input type="checkbox"/> Physical Impairment <input type="checkbox"/> Sensory Impairment <input type="checkbox"/> Mental Health Condition	<input type="checkbox"/> Learning Disability <input type="checkbox"/> Long Standing Illness or Health Condition <input type="checkbox"/> Other write below

<b>MEDICAL INFORMATION</b>	
<b>Do you suffer from any medical condition which the club should know about before you take part in training or competition?</b>	
<b>Are you allergic to any medication?</b>	
<b>Do you use an inhaler or other similar preparation?</b> <b>IF SO THE INHALER SHOULD BE TAKEN TO ALL TRAINING SESSIONS AND BE READILY AVAILABLE FOR USE IF REQUIRED</b>	
<b>Do you have any special dietary requirements?</b>	

<b>I hereby give consent for medication and/or anaesthetic to be given to me/my child by recognised medical personnel and for first aid to be given should the need arise.</b>	
<b>Signed</b> _____	<b>For athletes under 18 years of age this section must be signed by a parent or guardian.</b>

**CONSENT – PLEASE TICK IN THE BOX TO SHOW AGREEMENT WITH EACH STATEMENT**

- I agree to receiving emails concerning club business (for athletes under 18yrs of age a parent or guardians email address should be provided)
- I agree to being contacted by text concerning club business (for athletes under 18yrs of age a parent or guardians number should be provided)
- I agree to being contacted by telephone concerning club business (for athletes under 18yrs of age a parent or guardians number should be provided)
- I agree to being contacted by post concerning club business
- I agree to information about me in relation to my participation in athletics being used on social media, the club website and in printed material
- I agree to photographs and video footage of me being used on social media, in printed material and on the club website.

I hereby apply to be a member of Ayr Seaforth AC. I confirm that I understand Ayr Seaforth AC is a competitive club and I will compete for the club whenever possible. I agree to abide by the Constitution and Members Code of Conduct & I understand and accept the terms of the Parental Responsibilities. I further declare that all the information provided is accurate and true to the best of my knowledge and belief.

Signed \_\_\_\_\_ Date \_\_\_\_\_

To be signed by the parent/guardian for all athletes  
Under 18 years of age

**GIFT AID**

As a charity, Ayr Seaforth AC can claim Gift Aid on your membership as well as any other donations from HMRC as long as you are happy for us to do so and you are a UK tax payer.

If you wish Ayr Seaforth AC to claim Gift Aid on your membership fee, please tick the box below and fill in the personal details. (In the case of a member under 18yrs of age the paying adult should sign)

Please claim Gift Aid on the membership portion of my subscription and any other donations I may make until further notice. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

TITLE..... FIRST NAME.....SURNAME.....

HOUSE NAME OR NUMBER.....POST CODE.....

Signed \_\_\_\_\_ Date \_\_\_\_\_

### First Claim Club

Are you or have you ever been a member of another Athletic Club?

If so, please give details of club and evidence of written clearance from club, if changing First Claim.

We assume Ayr Seaforth AC is your first claim club unless otherwise indicated.

### Membership/Training Fees

Membership Category	Description	Annual Fees Including Training Fees
Senior	Age 18 years old or over on 1 <sup>st</sup> March 2021	If track or field athlete £13 per month payable by standing order  OR If member of Road Race section standing order for £5 per month or one off payment of £60 payable by cash/cheque/bank transfer to club  OR If no club training £36 payable by cash/cheque/bank transfer to club
Under 9 Age Group	Under 9yrs of age on 1 <sup>st</sup> March 2021	Standing order of £11 per month
Age 9yrs-17yrs	Age 9yrs – 17yrs on 1 <sup>st</sup> March 2021	Standing order of £12 per month
Student	In full time education and aged 18yrs or over on 1 <sup>st</sup> March 2021	Standing order of £2 per month or full payment in cash/cheque/bank transfer
Family	A minimum of 1 adult and 2 competing members aged 17yrs or below on 1 <sup>st</sup> March 2021	Standing order of £5 per month with appropriate monthly fee for number of family members training
Non Competing Member	Aged 18yrs or over and does not compete for club	£12 paid by cash/cheque/bank transfer
2 <sup>nd</sup> Claim	Aged 9yrs-17yrs on 1 <sup>st</sup> March 2021	£12 paid by cash/cheque/bank transfer
2 <sup>nd</sup> Claim Senior	Aged 18yrs or over on 1 <sup>st</sup> March 2021	£17 paid by cash/cheque/bank transfer
Coach Membership	Applies to all club coaches who are not members of Ayr Seaforth AC in any other category	No Payment

**\*\*\* NOTE NO PROSPECTIVE MEMBER UNDER 18 YEARS OF AGE SHOULD SEND AN APPLICATION FORM WITHOUT HAVING FIRST ATTENDED EITHER THE DEVELOPMENT SESSIONS OR AN ASSESSMENT BY A CLUB COACH \*\*\***

Please make all cheques payable to Ayr Seaforth Athletic Club. Prospective members should submit this form to the Membership Secretary at the desk on club nights or post to: Mrs Julie Frew, 5 St. Andrews Ave, Prestwick. KA9 2DY.

**CLUB BANK DETAILS TO BE USED FOR DIRECT DEBIT PAYMENTS**

**BANK OF SCOTLAND**

**Account Number 00467595**

**Sort Code 80-12-39**

## What we need

Ayr Seaforth Athletic Club will be a “controller” of the personal information that you provide to us on your application form, unless otherwise stated.

When you register as a member of Ayr Seaforth Athletic Club or renew your membership (including if you are registering or renewing on behalf of a child under the age of 18), we will ask you for the following personal information:

- contact details – name, address, email address, telephone number and date of birth;
- any important medical conditions we should be aware of
- membership criteria / category – athlete, parent, volunteer; and
- equality information – disability (if any), ethnic group, religious belief, gender identity and sexual orientation.

When you volunteer with Ayr Seaforth Athletic Club we will ask you for the following personal information:

- contact details – name, address, email address, telephone number, date of birth
- membership criteria/category – parent, volunteer etc.
- equality information – disability (if any), ethnic group, religious belief, gender identity and sexual orientation
- personal information such as PVG membership, UKA coach membership details etc.

## Why we need your personal information – contractual purposes

We need to collect our members’ personal information so that we can manage your membership. We will use our members’ personal information to:

- provide you with core member services, including, insurance, licensing and PVG checks;
- set up your membership account and administer your account ; and
- send you membership communications by post or email in relation to essential membership services, including but not limited

Scottish Charity No. SC048003

to, membership renewals and information on membership benefits

If you do not provide us with all of the personal information that we need to collect then this may affect our ability to offer the above membership services and benefits.

## Why we need your personal information – legitimate purposes

We also process our members’ personal information in pursuit of our legitimate interests to:

- promote and encourage participation in the sport of Athletics by sending members’ communications and booking information for upcoming competitions and events. Our competitions and events may be filmed or photographed and your personal information may also be used in images captured from our competitions and events, which we use for promotional, education and development purposes;
  - provide competition in the sport of Athletics by accepting and managing entries for our competitions and checking your personal information to ensure you are entered into the correct category;
  - develop and maintain our members’ qualifications, including sending email communications to members to inform you of upcoming courses, renewal requirements and verify that you have completed any mandatory training and PVG / child protection requirements; and
  - respond to and communicate with members regarding your questions, comments, support needs or complaints, concerns or allegations in relation to the sport of Athletics. We will use your personal information to investigate your complaint, suspend membership and take disciplinary action where appropriate.
- Where we process your personal information in pursuit of our legitimate interests, you have the right to object to us using your personal information for the above purposes. If you wish to object to any of the above processing, please contact us on

[secretary@ayrseaforth.co.uk](mailto:secretary@ayrseaforth.co.uk). If we agree and comply with your objection, this may affect our ability to undertake the tasks above for the benefit of you as a member.

## Why we need your personal information – legal obligations

We are under a legal obligation to process certain personal information relating to our members for the purposes of complying with our obligations under the Protection of Vulnerable Groups (Scotland) Act 2007 to check that our coaches and volunteers are able to undertake regulated work with children and vulnerable adults.

## Why we need your personal information – vital interests

Your personal information including any relevant medical information is requested as this may have a bearing on what training you are able to participate in and may be needed in a medical emergency.

## Why we need your personal information – consent

Where we have to ask your consent you have the right to withdraw that consent at any time by emailing such a request to [secretary@ayrseaforth.co.uk](mailto:secretary@ayrseaforth.co.uk)

## Other uses of your personal information

We may ask you if we can process your personal information for additional purposes. Where we do so, we will provide you with an additional privacy notice with information on how we will use your information for these additional purposes.

## Who we share your personal information with

We may be required to share personal information with statutory or regulatory authorities and

organisations to comply with statutory obligations. Such organisations include the Health & Safety Executive, Disclosure Scotland, and Police Scotland for the purposes of safeguarding children. We may also share personal information with our professional and legal advisors for the purposes of taking advice.

As an affiliated club of Scottish Athletics we are required to ensure that all of our members are members of Scottish Athletics as a condition of affiliation. We will share your name and membership category with Scottish Athletics who will become a controller of your personal information when they receive it. Scottish Athletics privacy notice explains how they use your personal information and can be accessed here

[www.scottishathletics.org.uk/privacynotice](http://www.scottishathletics.org.uk/privacynotice).

In the event that we do share personal information with external third parties we will only share such personal information strictly

required for the specific purposes and take reasonable steps to ensure that recipients shall only process the disclosed personal information in accordance with those purposes.

### **How we protect your personal information**

Your personal information is stored on either encrypted/password controlled storage devices or an electronic filing system with servers based in the UK, and is accessed by our staff and volunteers for the purposes set out above.

### **How long we keep your personal information**

We will only keep your personal information for as long as necessary to provide you with membership services.

Unless you ask us not to, we will review and possibly delete your personal information where you have not renewed your membership with us for six years.

### **Your rights**

You can exercise any of the following

rights by writing to us at [secretary@ayrseaforth.co.uk](mailto:secretary@ayrseaforth.co.uk).

Your rights in relation to your personal information are:

- you have a right to request access to the personal information that we hold about you by making a “subject access request”;
- if you believe that any of your personal information is inaccurate or incomplete, you have a right to request that we correct or complete your personal information; you have a right to request that we restrict the processing of your personal information for specific purposes; and
- if you wish us to delete your personal information, you may request that we do so.

Any requests received by Ayr Seaforth Athletic Club will be considered under applicable data protection legislation.

If you remain dissatisfied, you have a right to raise a complaint with the Information Commissioner’s Office at [www.ico.org.uk](http://www.ico.org.uk)